

## Chief Executives' Delivery Board – Working Arrangements

### Membership

The Delivery Board will include the Chief Executives (or their nominated senior representatives) of each local authority in Devon and Somerset, both National Park authorities and the Local Enterprise Partnership.

Representatives of the Clinical Commissioning Groups will be invited when appropriate themes are discussed.

### Role and Purpose

The Productivity Strategy is jointly owned by the Joint Committee and the LEP Board, working cooperatively to deliver the Strategy. With regard to the Joint Committee's activity, the Role and Purpose of the Delivery Board is

- (a) To support chief executives to be advocates of the work of the Partnership and the Productivity Strategy in their own organisations and local authority areas, particularly with their own Elected Members and other key stakeholders.
- (b) To ensure that explicit connections are made between the Productivity Strategy and individual local authority growth strategies and Local Plans
- (c) To contribute to the development to the Delivery Plan and to develop new activities designed to achieve the objectives in the Productivity Strategy, working in partnership with the LEP
- (d) To share evidence of effective interventions in order to scale up good practice across wider areas
- (e) To support chief executives in working with local, regional and national partners, businesses and academic institutions to build coalitions that will stimulate innovation, attract investment; to co-design and deliver programmes; and to maximise investment and growth opportunities.

### Operating Principles

Within the purpose of the Delivery Board, the following operating principles will apply:

- Collectively the Delivery Board's role will be to support the Chief Executives' Advisory Group in driving the delivery of the Joint Committee's aims and objectives.
- In addition, the Board will have a role in providing the synthesis between the technical expertise of officers across the Partnership and the political will of the members of the Joint Committee and the constituent authorities.

- Each chief executive will be encouraged to contribute their data, evidence and studies to the collective evidence library
- As part of the partnership approach, chief executives will be asked to contribute the skills and capacity of their officers who can help to drive the delivery of the Strategy

### **Meeting Frequency**

Initially the Delivery Board will meet quarterly with meetings arranged to take account of meetings of the Joint Committee and the Devon and Somerset Chief Executives Groups.

The frequency of meetings will be reviewed periodically.

### **Relationships across the Partnership**

The Senior Responsible Officer will chair the Chief Executives' Delivery Board.

The Chief Executives' Delivery Board will report to the Heart of the South West Joint Committee via the Chief Executives' Advisory Group.